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DDS&T-301/85

5 April 1985

MEMORANDUM FOR: Executive Director

FROM: R. E. Hineman
Deputy Director for Science and Technology

SUBJECT: Assignment Policy

REFERENCE: 25 March Office of Personnel Memo on same subject

Jim

1. I have reviewed the proposed assignment policy and agree that there is a need for such a policy in order to provide components with a necessary measure of stability. Some DS&T offices have been victimized by individuals leaving within their first year of assignment or shortly after receiving specialized training, and the processing or training costs incurred have not been insignificant. Thus, I fully support the rationale behind the proposed policy.

2. However, I would like to ensure that the proposed policy does not preclude the exercise of flexibility. For example, as head of a career service I would want to be able to delegate authority for approving or initiating assignment changes to at least the office director level. Certainly in many instances the head of a career service need not be involved. This is particularly true in cases involving entry-level employees where the career service has no information on which to base a decision except for the input of the line management. Therefore, I strongly urge that this flexibility be assured, either implicitly or explicitly, within the assignment policy.

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R. E. Hineman

cc: D/OP

DCI
EXEC
REG

Central Intelligence Agency
Washington, D.C. 20505

28 March 1985

Executive Director

NOTE FOR: EA/ADDI
SA/DDO
EA/DDS&T

SUBJECT: Assignment Policy

The EXDIR believes the policy outlined in the attached package is a good one, but would appreciate having the benefit of the views of the DDI, DDO, and DDS&T. Thanks.

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EA/ExDir

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